



HAMILTON TOWNSHIP FIRE DEPARTMENT

1460 Obetz Road, Columbus Ohio 43207

Purpose: The Hamilton Township Board of Trustees on November 13, 2024, voted on creating a fire prevention bureau to be part of the Hamilton Township Fire Department to assist the public, residence and businesses within the township to make sure that they are safe and within the fire code (Ohio and NFPA) for the public, residence, employees and fire personnel who might interact within the facilities throughout Hamilton Township, the City of Obetz and the Villages of Lockbourne and Shadeville. The following Polices, Permits, Inspections and Fees have been approved by the Hamilton Township Trustees and the Fire Department.

Permits, Inspections and Fees: All permits and fees shall be payable by check or money order to the Hamilton Township Board of Trustees (fiscal officer).

Payment may be made in person at the Hamilton Township Administration building at 6400 Lockbourne Rd, Lockbourne Ohio from 8:00 am – 4:00 pm, Monday through Friday. Payment may also be mailed to the township building at 6400 Lockbourne Rd., Lockbourne, Ohio 43137. Call 614-491-1700 or e-mail rosenbergerdhtfd@gmail.com with any questions.

Part 1-Yearly Inspections and Fees (See Footnote 1)

Annual Inspection – No Charge

1st Reinspection – No Charge

2nd Reinspection - \$50

3rd Reinspection - \$75

Each Subsequent – Increased in \$50 increments.

Fire Protection Systems

(1) Automatic sprinkler

- New System \$150 per system

- Modification to existing system \$75 per system

* See information in part 2 regarding revisions, retest or reinspection's.

- (2) Underground fire lines
-\$175 per system

This permit is for the installation or modification of underground fire lines, fire protection systems, fire hydrants or any combination thereof. (The permit fee covers the initial witness of underground hydrostatic pressure test/flush and thrust block inspection. Additional inspection/trips will be subject to a \$75 fee, payable before the scheduled appointment.) All fire hydrants to be installed shall be inspected by the fire code official prior to insulation in the ground.

- (3) Automatic Extinguisher Systems – (CO2, FM-200, Dry Chemical, Wet Chemical, Foam or Other)
-\$125 per system

* See information in part 2 regarding revisions, retest or reinspection's.

- (4) Kitchen Hood Permit-Type 1 or Type 2
-\$50 per hood

* See information in part 2 regarding revisions, retest or reinspection's.

- (5) Automatic Fire Alarm Systems
-New Installation (1-25 Devices) \$125.00
-New Installation (More than 25 Devices) \$125.00 plus \$1.00 per device
-Modifications \$75.00

* See information in part 2 regarding revisions, retest or reinspection's.

- (6) Fire Pump/Standpipe
-Fire Pump \$100.00
-Standpipe \$50.00

* See information in part 2 regarding revisions, retest or reinspection's.

Part II Inspections, Reinspections, retest of Failed Fire Protection Systems

- (1) Retest of Failed Fire Protection Systems
-\$75.00 per trip

- (2) Reinspection Fee – Existing Commercial properties
- First Reinspection - \$50.00
 - Second Reinspection -\$75.00
 - Each Subsequent Inspection – an increase in 50.00 increments

NOTE: All permitted prescheduled inspections/test cancelled after 8:00 am on the day of the inspection/test shall be subject to the \$75.00 retest of failed inspection fee.

Part III Other Fees

(1) Requested/Required License Fees

- Licensed Day Care (more than 5 children) 100.00 per year
- Licensed group homes, 100.00 per year
- Foster Care Home Inspection, no charge for first inspection, 25.00 each additional inspection required to complete the process
- Adoption Home Inspection, no charge for inspections

Misc. Fees

- Use of a township fire hydrant without permission from Hamilton Twp. Fire Chief, 300.00 fine
- Late fees, any required annual permit that is 30 days or more past due will be charges a late fee of 25.00
- Burn Permits, no charge but require for an Ohio EPA permit to be filled out and approved by the fire chief or captains on shift. If EPA permit not properly filled out and approved by the fire chief/captains and burning takes place, the fire shall be put out and a fee of 100.00 will be issued.

Part IV Special Hours Inspections

-75.00 per hour/per inspector -2 hour minimum

Any requested or required fire inspection which occurs or continues outside the normal workday for the fire inspector bureau will require a special hours inspection fee of 75.00 per fire safety inspector, with a minimum of two hours per inspector (150.00). Business hours for the fire inspectors are from 7:00 AM – 3:00 PM Monday through Friday (excluding holidays). Any hours beyond the two-hour minimum will be charged a rate of 75.00 per hour.

Part V Fire Works (See Footnote 2)

(1) Aerial Display fireworks

-Permit fee/inspection of grounds, prior to the display of aerial fireworks will require a 300.00 fee, paid prior to the event.

- Permit is valid for day of display only

-Lance fireworks are not allowed

(2) Fire Watch

– contract provided by the fire department. Will have a minimum of 1 inspector for every 250,000 square feet of area requiring fire watch. The fee will be 100.00 per inspector until it is no longer required by the Ohio Fire Code.

Part VI False Alarms in Automated Fire Systems (See Footnote 3)

-First Alarm, no fee (Trustees will send a letter to the company)

-Township may assess a charge of up to 300.00 for each subsequent false alarms occurring after 3 false alarms by that system within the same calendar year.

- Fire Watch, shall be done on any business in the township whose fire suppression system is down (testing, repairs, etc.) for any amount of time. They must have an employee who is familiar with the facility, is familiar to where the pull stations are located and have a way to call 911 to let the alarm office know that there is an emergency. They must walk around the facility once every hour and shall keep a detailed record of the date/time/conditions they come across and initials of who performed the fire watch. The fire department has the option to check, to make sure that the fire watch is being done properly.

Part VII Life Safety and Change of Occupancy Fees (See Footnote 4)

- Life safety and Change of Occupancy permits shall be completed for any new and existing facilities in the township that has new occupancies. These inspections shall be completed prior to the facilities opening for businesses and will have a 150.00 fee, payable to the township prior to the inspection.

Part VIII Underground Storage Tanks; Hazardous Substance List

- Any required permits or inspections for underground storage tank installation, alterations or removal shall be directed to the State of Ohio Fire Marshall's Office-BUSTER at (614) 752-7938

Footnote 1 2017 Ohio Fire Code 112.3 Fire Safety Inspection Fees

Footnote 2 2017 Ohio Fire Code 105.1.1.1.3 Exhibition of Fireworks

Footnote 3 Ohio Revised Code 505.391 Assessment for Charge for False Alarm From an Automatic Fire Alarm System of a Commercial Establishment

Footnote 4 Ohio Fire Code 102.3.3 Change of Use or Occupancy

Footnote 5 Ohio Revised Code 505.373 Adoption of Fire Code

Footnote 6 Ohio Revised Code 505.374 Fire Code Violations